



DTC Computer Supplies ensures the secure destruction of data on all type of electronic storage media (hard drives, tape media, etc.) procured from suppliers/vendors/customers meet the standards set forth in the National Institute of Standards and Technology's Special Publication 800-88 (NIST 800-88) for media sanitization.

At DTC all electronic media that comes through our facility must go through a data sanitization process that is in accordance with those set forth in the NIST 800-88 publication.

We certify that all electronic storage media undergo a Data Erasure process via the indicated method, in accordance with the National Institute of Standards and Technology's Special Publication 800-88. We acknowledge that any drive/tape failing this process is not acceptable for sale and/or shipment and must be degaussed and destroyed. This further certifies that the data is no longer usable, workable or identifiable in its original form.

Guidelines for Media Sanitization – Non Classified or Highly Sensitive Information

Appendix A.

Minimum Sanitization Recommendation for Media Containing Data

Table A-1. Media Sanitization Decision Matrix

Hard Drives and other electronic storage media: Overwrite media by using agency-approved and validated overwriting technologies/methods/tools

Appendix B. Glossary

Glossary Term Definition

Clear: To use software or hardware products to overwrite storage space on the media with non-sensitive data. This process may include overwriting not only the logical storage location of a file(s) (e.g., file allocation table) but also may include all addressable locations.

Media Sanitization: A general term referring to the actions taken to render data written on media unrecoverable by both ordinary and extraordinary means.

Overwrite: Writing patterns of data on top of the data stored on a magnetic medium. NSA has researched that one overwrite is good enough to sanitize most drives.